

VILLAGE OF ANGEL FIRE
Angel Fire NM 87710
(575) 377-3232
PUBLIC NOTICE
Council Meeting
Tuesday June 23rd, 2015 at 5:30pm at Village Hall

Call to Order

Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Consent Agenda

- 1. Approval of the June 9th Regular Council Meeting Minutes**
- Requests and Responses from the Audience (Limited to 3 minutes)**

Announcements and Proclamations

Reports

- 1. Governing Body Report**
- 2. Manager's Report**
- 3. Staff Report**

Old Business – None

New Business

- A. Discussion / Approval of Resolution 2015-15 a Resolution Appointing Carl Abrams as a Director for the Angel Fire Public Improvement District**
- B. Discussion / Approval of Resolution 2015-13 a Resolution Establishing the Fiscal 2015/2016 Holiday Schedule to be Observed by the Village of Angel Fire**
- C. Discussion/ Approval of Resolution 2015-14 a Resolution Granting a Side Yard Setback Variance of Three Feet for an Existing Dwelling Located at 13 Vail Avenue**

Terry Cordova, Village Clerk

Barbara Cottam, Mayor

Post: 6/18 /2015

THE PUBLIC IS INVITED TO ATTEND

Next Regular Council meeting will be: July 14th 2015at 5:30 pm
Subject to Change Until: Friday June 19th, 2015 at 5:30pm

AGENDA MAY BE PICKED UP AT THE VILLAGE HALL
3388 MOUNTAIN VIEW BLVD., ANGEL FIRE, NM 87710

AGENDA MAY ALSO BE VIEWED AT OUR WEBSITE: ANGELFIRENM.GOV
IF YOU ARE AN INDIVIDUAL WHO IS IN NEED OF ANY AUXILIARY AID OR SERVICE TO ATTEND THE MEETING ,PLEASE
CONTACT THE VILLAGE CLERKS OFFICE 48 HOURS PRIOR TO THE MEETING .

VILLAGE OF ANGEL FIRE
Council Regular Meeting Minutes
Tuesday June 9th, 2015 at the Village Hall
DRAFT

Call to Order

Mayor Cottam called the meeting to order at 5:30 PM

Pledge of Allegiance

Mayor Cottam called for the Pledge of Allegiance.

Roll Call

Present were Mayor Cottam, Mayor Pro-tem Howe, Councilor Germscheid, Councilor Lanon, Councilor Colenda was absent. Also present were Village Manager Richard Tafoya, Village Clerk Terry Cordova. A quorum was present.

Approval of Agenda

Mayor Pro-tem Howe made the motion to approve the agenda, Councilor Lanon seconded. Motion carried 3-0

Approval of Consent Agenda

1. Approval of May 19th Council Work Session Minutes

2. Approval of May 19th Regular Council Meeting Minutes

Mayor Pro-tem Howe made the motion to approve the consent agenda, Councilor Lanon seconded. Motion carried 3-0

Requests and Responses from the Audience (Limited to 3 minutes)-None

Announcements and Proclamations

Mayor Cottam read proclamation 2015-01 proclaiming June 10th as RED Day

Reports:

a. Governing Body Report

Mayor Pro-tem Howe reported that the out of the special session that was held today that the state parks budget will be increased by \$302,500 on behalf of the Westphall Memorial for maintenance and upkeep .

Mayor Cottam reported that the 2014 audit was signed and should be in the state office by end of the week .

b. Manager's Report

Manager Tafoya congratulated Fabian Mascarenas for passing his procurement class.

Mayor Cottam also added that the Balloons over Angel Fire was only two weeks away.

c. Staff Reports

Brad McCaslin, Police Chief, gave a report on the police department (see attached)

Tracy Orr, Grants and Projects gave a report on grants activity. (see attached)

Old Business-None

New Business

A. Thomas Vigil , Colfax County Emergency Manager will Speak about the Process for Dealing with Expanding Incidents and Coordination Between the City, County and State

Thomas vigil gave a brief talk about the counties role in emergency situations

B. Discussion/ Approval of Resolution 2015-10 a Resolution to Participate in the FY 2015-2016 New Mexico Clean and Beautiful Grant Program

Tracy Orr explained that the Village applied for a \$3,000 grant from New Mexico Clean and Beautiful for the FY 2015-2016 grant cycle. We received \$2,500 for flowers, shrubs and plants. We will be using this grant in the spring of 2016 to plant flowers at Village Hall, the Community Center, and the median on N. Angel Fire road. Mayor Pro-tem Howe made the motion to approve resolution 2015-10 a resolution to participate in the 2015-2016 New Mexico Clean and Beautiful grant program to be used for

1 beautification. Councilor Germscheid seconded. With no discussion the motion carried
2 3-0 with Mayor Pro-tem Howe –aye, Councilor Germscheid –aye, Councilor Lanon –
3 aye.

4 **C. Discussion / Approval of Resolution 2015-11 a Resolution to Participate on Local**
5 **Government Road Fund Hardship Match Waiver Program**

6 Tracy Orr, Grants and Projects explained that the Village of Angel Fire has received
7 funding for the plan, design, construction management, construction, reconstruction,
8 payment rehab, drainage improvement and miscellaneous construction of various village
9 streets. Total cost of the project is \$48,527. NMDOT's share is 75% or \$36,395 and the
10 village's share is 25% or \$12,132. The village is applying for a match waiver for the
11 \$12,132 match due to our recent infrastructure failures such as the failure of Coffey
12 Well II and the need for a new roof at the community center. The cost of repairing these
13 two projects will cause a financial hardship for the village. Mayor Pro-tem Howe made
14 the motion to approve resolution 2015-11 for a match waiver for NMDOT local
15 government road fund in the amount of \$12,132 for road project SP-4-16 (912).
16 Councilor Lanon seconded. With no discussion the motion carried 3-0 with Mayor Pro-
17 tem Howe-aye, Councilor Germcheid –aye, Councilor Lanon-aye.

18 **D. Discussion/Approval of Resolution 2015-12 a Resolution to Accept the New Mexico**
19 **Association of Counties Award for \$15,000 to update the Community Wildfire**
20 **Protection Plan**

21 Tracy Orr, Grants and Projects explained that the National Fire Plan through the Bureau
22 of Land Management funds in cooperation with the NM Association of Counties
23 awarded the Village of Angel Fire \$15,000 to be used to update the Community
24 Wildfire Protection Plan. The village will have a 10% in-kind match for this project.
25 Mayor Pro-tem Howe made the motion to approve resolution 2015-12 to accept the New
26 Mexico Association of Counties award to the Village of Angel Fire for \$15,000 to
27 update our Community Wildfire Protection plan. Councilor Germscheid seconded. With
28 no discussion the motion carried 3-0 with Mayor Pro-tem Howe –aye, Councilor
29 Germscheid –aye, Councilor Lanon-aye.

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38 **Adjournment**

39 Councilor Lanon made the motion to adjourn at 6:14pm, Mayor Pro-tem Howe seconded. Motion
40 carried 3-0

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42 **Passed, Approved and Adopted on this 23rd day in June, 2015**

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Barbara Cottam, Mayor

49 **ATTEST:**

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Terry Cordova, Village Clerk
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**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 06/09/2015
Page : 1
Agency : AFD

Calls For Service Totals By Call Type

05/01/2015 to 05/31/2015

Call Type		Totals
10-47	DWI	1
10-54	Traffic Contact	1
10-57	Drunk Person	1
10-75	Stolen Vehicle	1
10-89	Welfare Check	1
911	911 Call	2
AOA	Assist Other Agency	2
CIVIL PR	Civil Process	3
CIVSTBY	Civil Standby	1
DRTEST	Driving Test	1
INFORMAT	Informational	1
PARKING	Parking Problem	1
S13A	Suspicious Activity	4
S22	Disturbance	3
S22D	Domestic	1
S34	Criminal Damage	3
S35	Narcotics	1
S37	Suspicious Incident	1
S38	Theft	1
S40	Alarm	3
S42N	Trespass Notice	1
S48	Animal Complaint	2
S49	Harassment	4
S57	Fraud	1
S66	Lost / Found Property	1
Grand Total for all calls		42

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 06/09/2015
Page : 1
Agency : AFPD

Citation Totals By Violation

05/01/2015 to 06/01/2015

Violation		Total
12-10-4 (C)	EXPIRED REGISTRATION	1
12-10-6 (B)	UNINSURED MOTOR VEHICLE	2
12-6-1.1	SPEEDING	15
12-6-12.1	DWI	1
12-6-12.5	DRIVERS TO BE LICENSED	1
12-6-12.6 (A) (6)	DRIVING ON A SUSPENDED LICENSE	1
5-2B-4 (A)	DISORDERLY CONDUCT (Violent, Abusive	2
5-3A-2	ANIMALS RUNNING AT LARGE	1
Grand Total		24

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 06/09/2015
Page : 1
Agency : AFPD

Arrest Totals By Violation

05/01/2015 TO 05/31/2015

Violation		Total
12-6-12.1	DWI	1
5-2B-4 (A)	DISORDERLY CONDUCT...	2
5-3B-1	DOGS RUNNING AT LARGE	1
Grand Total		4

Staff Meeting Report for Council Meeting June 9, 2015 from Tracy Orr and Fabian Mascarenas

New Mexico Clean & Beautiful

- Applied for \$3,000
- Received \$2,500 due to a high response and limited funds
- Will be used for flowers, shrubs and plants

COOP FY 2015-2016

- Resolution for a match waiver of \$12,132 for Road Project SP-4-16(912)

New Mexico Association of Counties

- Grant for \$15,000 to update our Community Wildfire Protection Plan
- 10% in –kind match

Upcoming Grants

- \$30,000 from Recycling and Illegal Dumping grant for a study to identify a long term, beneficial and sustainable solution to the organic material challenge, the slash and forest waste, that we are facing. Unless a sustainable organic material management solution can be identified, the goal of evolving to a safe and sustainable wildland urban interface may be jeopardized by the quantity of organic material we are trying to manage. The results of the study could become a model to be used in other communities with similar challenges.
- Fabian Mascarenas passed his Chief Procurement Officer test!!!

COUNCIL AGENDA ITEM
STAFF RECOMMENDATION

MEETING DATE: June 23rd , 2015

TO: Mayor / Council and Village Manager

FROM: PID

SUBJECT: Resolution 2015-¹⁵~~13~~ Appointing Carl Abrams as a Director for the Angel Fire Public Improvement District Replacing Jim LeBus

Background/Facts : Jim Le Bus has resigned and the vacancy must be filled , The PID Board gives its recommendation of this appointment .

Alternatives:

1) Financial Impact and Review:

Financial Impact: No

Budgeted Item: __yes __no

Funding Source:

Finance Department Comments and Review:

Finance Directors Signature

2) Attached Documents: Resolution 2015-15 and Carl Abrams Resume

3) Staff's Recommended Motion: Motion and Second to approve .

4) Village Manager's Recommendation:

Approval: ✓ **Disapproval:** _____ **other:** _____

Manager's Comments:

Signature: 

**VILLAGE OF ANGEL FIRE
RESOLUTION NO. 2015-15**

WHEREAS, pursuant to Sections 5-11-1 through 5-11-27, NMSA 1978 as amended (the Public Improvement District Act), the Village of Angel Fire, New Mexico (the "Village") adopted Resolution No. 2008-07 creating the Village of Angel Fire Public Improvement District No. 2007-1;

WHEREAS, pursuant to NMSA 1978 § 5-11-6, the Village appointed five individuals to serve on the governing Board of Directors of the Angel Fire Public Improvement District ("AFPID"), including Jim LeBus ;

WHEREAS, upon the expiration of the initial term of Jim LeBus , by Village Resolution 2014-19 he was reappointed the same as Directors of the Angel Fire Public Improvement District for a six-year term effective April 21, 2014 and ending April 21, 2020; or until an election for that Director position is held, and a new Director is elected for a full term, whichever occurs sooner;

WHEREAS, Jim LeBus has resigned and the vacancy must be filled.

NOW THEREFORE BE IT RESOLVED THAT:

Carl Abrams is appointed as a Director of the Angel Fire Public Improvement District for the remainder of the unexpired term of Jim LeBus ending April 21, 2020; or until an election for that Director position is held, and a new Director is elected for a full term, whichever occurs sooner.

PASSED, APPROVED, AND ADOPTED by the Governing Body of the Village of Angel Fire on this 23rd day of June, 2015.

Barbara Cottam, Mayor

ATTEST:

Terry Cordova, Village Clerk

**PUBLIC IMPROVEMENT DISTRICT NO. 2007-01
IN THE VILLAGE OF ANGEL FIRE, NEW MEXICO**

RESOLUTION NO. 2015-3

WHEREAS, pursuant to Sections 5-11-1 through 5-11-27, NMSA 1978 as amended (the Public Improvement District Act), the Village of Angel Fire, New Mexico (the "Village") adopted Resolution No. 2008-07 creating the Village of Angel Fire Public Improvement District No. 2007-1; and

WHEREAS, pursuant to NMSA 1978 Section 5-11-6, the Village appointed five individuals to serve on the governing Board of Directors of the Angel Fire Public Improvement District ("AFPID"), including Jim LeBus; and

WHEREAS, upon the expiration of the initial term of Jim LeBus, by Village Resolution 2014-19 he was reappointed the same for a six-year term effective April 21, 2014 and ending April 21, 2020; or until an election for that Director position is held, and a new Director is elected for a full term, whichever occurs sooner; and

WHEREAS, Jim LeBus has resigned and the vacancy must be filled; and

WHEREAS, the AFPID Board of Directors has actively recruited from the Village of Angel Fire community seeking a replacement for Jim LeBus' unexpired term; and

WHEREAS, the AFPID Board of Directors desires to recommend a candidate to the Village to fill the unexpired term of Jim LeBus.

NOW THEREFORE BE IT RESOLVED BY THE PUBLIC IMPROVEMENT DISTRICT BOARD THAT:

1. Carl Abrams is highly recommended to serve as Director and be appointed by the Village as a Director of the Angel Fire Public Improvement District for the remainder of the unexpired term of Jim LeBus ending April 21, 2020; or until an election for the Director position is held, and a new Director is elected for a full term, whichever occurs sooner.
2. That this Resolution No. 2015-3 be transmitted to the Governing Body of the Village of Angel Fire for its consideration.

PASSED, APPROVED, AND ADOPTED by the Public improvement District Board on this 11th day of June, 2015.

Charles Verry
Chairperson *P. O. Kern*

ATTEST:

S. Sollars
District Administrator

Charles Verry
District Clerk

Carl Abrams

Project Manager

Mr. Abrams has a variety of engineering experience in solid waste design and construction; mine operations closure and reclamation; water and wastewater treatment and conveyance systems; assessment and remediation of water and soils; on-site septic systems; and site grading and development.

Mr. Abrams' responsibilities as a Design Engineer and Project Engineer include: client coordination, design, construction scheduling and cost estimating, bid administration services, and construction administration. He also has extensive experience with contract documents, including plans, specifications, bid documents, and record drawings.

EDUCATION

Bachelor of Science, Civil Engineering, New Mexico State University, 1989

REGISTRATIONS

National Council of Examiners for Engineering and Surveying (NCEES), United States National Registration, No. 18859

Professional Engineer, Colorado, United States, No. 35997

Professional Engineer, New Mexico, United States, No. 13617

Professional Engineer, Texas, United States, No. 88228

Professional Engineer, Alaska, United States, No. 8968

RELEVANT EXPERIENCE

Albuquerque Underground Inc., USACE, Bonito Pipeline, Alamogordo, NM

HDR provided engineering for an additional 13 miles of 24" design/build waterline running from the Town of Carrizozo to the City of Alamogordo, New Mexico (total project approximately 55 miles). The Bonito Pipeline provides raw water from the Bonito Reservoir in the Sacramento Mountains to Alamogordo, Holloman Air Force Base, and other communities. The new pipeline (approximately 53 miles long, 20 inches in diameter) replaced a deteriorated existing pipeline.

Role: Project Manager General

Albuquerque Bernalillo County Water Utility Authority, San Juan-Chama Drinking Water Project Transmission Pipeline No. 4, Albuquerque, NM

The Albuquerque Bernalillo County Water Utility Authority (ABCWUA) Drinking Water Transmission Pipeline No. 4 is approximately 9 miles long and delivers treated water to three existing COA reservoirs on the west side of Albuquerque. The transmission line ranges in size from 36 inches to 60 inches. Project involved installation within existing COA road rights-of-way; arroyo crossings; horizontal bores, including one under Interstate Highway 40; reservoir connections; and the crossing of Ladera Golf Course, a State Engineer-designated flood control structure. The project was divided into three bid packages, based on COA requirements, to allow local bidders to bond the project. The design period for this project was nine months, and involved monthly coordination meetings between other consultants and the COA, as well as weekly status reports. Total project construction cost was approximately \$18 million.

Role: Design Engineer

City of Chevak, Landfill Design, Chevak, Alaska

Designed class II solid waste facility for City of Chevak with 20-year design capacity for Village of over 600 people. Performed all phases of design, including waste volume calculations and future projections, cut and fill quantities, site layout and drainage, and development of closure/closeout

plan for solid waste facility consisting of four cells sized for approximately five years each. Responsible for all aspects of design from preliminary calculations to producing seven-sheet set of solid waste facility construction drawings. Coordinated all drafting standards and computer file management with subconsultants to produce 75-drawing set for Phase I Community Sanitation Facilities. Worked with senior engineer to produce specifications relating to solid waste facilities.

City of Nome, Landfill Closure, Nome, Alaska

Design Engineer for closure of existing solid waste facility. Involved with production and submittal of landfill closure permit application to ADEC. Responsible for design of final landfill cover and site drainage of closed facility.

City of Nome, Landfill Design, Nome, Alaska

Project Engineer for design of new solid waste facility. Involved in design and specifications for 20-year class II solid waste facility for a city with 4,500 residents. Designed site layout, grading and drainage plans, and produced nine-sheet set of design drawings. Acted as client representative for review of contractor submittals and engineer inspections.

City of Roswell, Landfill Expansion Design, Roswell, New Mexico

Responsible for design of 11-acre Northwest cell, including leachate collection, composite liner system and surface water hydrology and controls. Project included construction scheduling and cost estimating, preparation of detailed construction drawings and contract documents, bid administration services, and construction administration. Design involved substitution of geonet drainage layer for traditional 1-foot aggregate drainage layer. Alternative design provided same transmissivity for effective leachate drainage, and resulted in savings to client of approximately \$100,000. Assisted with production of contract documents, including plans, specifications and bid documents.

Cubero Elementary School, Wastewater System Improvements, New Mexico

Replaced a failing wastewater treatment and disposal system at Cubero Elementary School with a design population of 350 students and staff. The new system included equalization tanks, a recirculating sand filter and subsurface drip system leachate disposal field. System treatment flow is automated and timer-controlled. Design involved value-engineering process to creatively reduce construction costs to meet clients budget.

Role: Design engineer

Cubero Elementary School, Water System Improvements, New Mexico

Water system improvements at Cubero elementary school with a design population of 350 students and staff. The upgrades included a new well, pump house, and water storage tank.

Role: Design engineer

Datil Elementary School, Wastewater System Improvements, New Mexico

Replacement of a failing wastewater treatment and disposal system at Datil Elementary School with a design population of 50 students and staff. The new system included equalization tanks, a recirculating sand filter and

subsurface disposal field. System treatment flow is automated and timer-controlled.

Role: Design engineer

Datil Elementary School, Water System Improvements, New Mexico
Water system improvements at Datil elementary school with a design population of 50 students and staff. The upgrades included a new well, pump house, and water storage tank.

Role: Design engineer

New Mexico Interstate Stream Commission, Los Lunas Silvery Minnow Refugium, Los Lunas, NM, *Los Lunas, NM*

The Interstate Stream Commission selected HDR to design a refugium for the Rio Grande silvery minnow (*Hybognathus amarus*) (RGSM) on the Los Lunas Hospital and Training School campus in the Village of Los Lunas, New Mexico, approximately 12 miles south of the City of Albuquerque. Facility included Storm Water Pollution Prevention Plan, gravity flow, concrete-lined meandering channel, indoor rearing and holding area, production well, operations building, perimeter fencing and aerial predator deterrent wires. Developed Plans and Specifications and provided construction oversight.

Role: Design Engineer

USACE - Albuquerque District, Albuquerque Biological Park Wetland and Tingley Pond Restoration Construction Assistance

Developed conceptual and final design for the Tingley Pond/Albuquerque Biological Park Wetland Restoration Project. Project involved dredging the 3-pond system from a depth of approximately 6-feet to 12-feet, installing an impermeable liner, improving well water supply systems, adding aeration and recirculation capabilities, revegetation of riparian habitat, and aquatic habitat design. Project was a joint effort involving the US Army Corps of Engineers and the City of Albuquerque. Due to the sensitive issues surrounding the wetland restoration, conceptual design involved numerous coordination meetings to develop acceptable design alternatives.

Role: Design Engineer

USBR Technical Service Center, Rio Grande Silvery Minnow Sanctuary, *Albuquerque, NM*

HDR was selected by the U.S. Bureau of Reclamation (BOR) to plan and design the Rio Grande Silvery Minnow (RGSM) Sanctuary in Albuquerque, New Mexico. The facility is in a remote, but accessible area of the Rio Grande bosque (forest), near the Middle Rio Grande Conservancy District (MRGCD) headquarters. The naturalized Sanctuary is approximately 2,000 feet long, varying in width from 20 to 150 feet. The design includes two wider floodplain areas that can be flooded and used as nursery areas. Project involved irrigation channel water intake structure and pump house, naturalized meandering channel, water control structure, fish screens and release channel to the Rio Grande.

Role: Design Engineer

Village of Angel Fire, Technical Management and Oversight of Infrastructure Improvements, Angel Fire Public Improvement District (AFPID), *Angel Fire, NM*

The Village of Angel Fire (a resort community of 1,000 permanent residents)

Public Improvement District AFDID Project was a multi-year project involving construction management and oversight of over 16 miles of roadway and utility construction, including: base course and chip seal surfaced roads, drainage features and culverts; potable water lines, fire hydrants and water services; two 100,000 gallon water storage tanks; sanitary sewer lines and sewer services; underground single and three phase electrical lines; and underground telephone lines. HDR's services included preparing funding applications, site survey, geotechnical investigation, risk assessment, preliminary design, review of design completed by a design-build team, and full-time construction oversight over a period of 4 construction seasons. The project involved coordination meetings with various agencies including US Army Corps of Engineers, Village of Angel Fire, and the Design-Build Contractor.

HDR prepared Preliminary Design bid documents for procurement for Design-Build Contractor, provided bidding assistance, and reviewed Design-Builder's design, and performed construction oversight on behalf of the Village of Angel Fire and Public Improvement District. Total construction cost was \$26M. The project complexity, duration and involvement by HDR staff necessitated establishing a satellite office in Angel Fire throughout the 4-year duration in order to meet the needs of the AFDID.

HDR assisted AFDID in evaluating actual construction cost versus projected cost, which was used to determine the special levy rate for property owners. The project was completed below budget.

Role: Project Manager

NON-HDR EXPERIENCE

Alyeska Ski Resort, Septic System Design, Girdwood, Alaska

Designed alternative septic system drainfield for upper tram restaurant at Alyeska Ski Resort. Performed site inspections during construction and prepared as-built submittal for Alaska Department of Environmental Conservation (ADEC). Shallow bedrock, steep slopes, and cold winter temperatures required innovative design for system.

Canyon Mutual Domestic Water Association (CMDWA), Community Water System Evaluation, New Mexico

Prepared Preliminary Engineering Report (PER) to assess the existing water distribution system, identify inadequacies, and prioritize suggested upgrades. The PER was produced in the format accepted by the U.S. Department of Agriculture Rural Utility Services and was used to assist the community in obtaining additional funding from various funding agencies to complete the suggested upgrades.

Canyon Mutual Domestic Water Association (CMDWA), Community Water System Improvements, New Mexico

Design engineer responsible for Phase I and Phase II water system planning, design, and construction administration. Project included upgrade of CMDWAs water transmission main (24,000 linear feet), two pressure-reducing stations, one river crossing, and connection of transmission system to several existing branch distribution lines, over 200 service connections, source well facility, and storage tank. Project also included assisting and guiding CMDWA in preparation and submittal of grant request documentation to obtain additional project funding. Responsible for production of Contract Documents, including Plans, Specifications and Bid

Documents.

Chupadero Water and Sewage Corporation (CWSC), Community Water System Evaluation, New Mexico

Prepared Preliminary Engineering Report (PER) that assessed the existing water distribution system, identified inadequacies in existing system, and prioritized suggested upgrades. The PER was produced in the format accepted by the U.S. Department of Agriculture Rural Utility Services and will be used to assist the community in obtain additional funding from various funding agencies for the suggested upgrades.

Chupadero Water and Sewage Corporation (CWSC), Community Water System Improvements, New Mexico

CWSC project, including upgrading CWSC water transmission main (one mile), additional water storage tank, well site improvements, system-wide water meter replacement, system survey and mapping, complete water system evaluation and Preliminary Engineering Report (PER). Water system consisted of approximately one mile of distribution main with over 50 service connections, source well facility, and storage tank. Phase I also included assistance and guidance to CWSC in preparation and submittal of grant request documentation to obtain additional project funding. Responsible for all aspects of water system improvements including: system planning, design of improvements and construction administration. Responsible for production of contract documents, including plans, specifications and bid documents.

Role: Design Engineer

City of Roswell, Landfill Expansion Design, Roswell, New Mexico

Responsible for design of new 10-acre Southwest cell and cover and closure plan for existing 32-acre cell. Project included cover system design, surface water control, composite liner design and layout, and leachate collection system. Responsible for civil design and construction drawing package. Assisted in production of project specifications and reviewing contractor submittals.

City of Roswell, Landfill Expansion Design, Roswell, New Mexico

Responsible for design of 11-acre Northwest cell, including leachate collection, composite liner system and surface water hydrology and controls. Project included development of construction schedule and construction cost estimate, preparation of construction drawings and contract documents, bid administration services, and construction administration. Alternative design involved substitution of geonet drainage layer for traditional 1-foot aggregate drainage layer, which provided same transmissivity for effective leachate drainage, and resulted in savings to client of approximately \$100,000. Assisted with production of contract documents, including plans, specifications and bid documents.

G & F Properties, Wastewater Treatment and Disposal Systems Assessment and Design, Edgewood, New Mexico

Responsible for assessing existing wastewater treatment and disposal systems for Edgewood Center North. Redesigned systems to bring them into compliance with New Mexico Environment Department discharge permit. Project completed despite limited area available for expansion. Responsible for ongoing system monitoring and reporting to New Mexico Environment

Department as part of discharge plan. Wastewater treatment system designed to treat up to 2,000 gallons per day and consists of conventional septic tanks, aerobic treatment units, and recirculating fixed media trickling filters. Treated effluent from system is pressure-dosed into subsurface gravel-filled disposal trenches.

Role: Design Engineer

Municipality of Anchorage (MOA), On-Site Septic Systems, Private Homeowners, Anchorage, Alaska

Design of over 30 on-site septic systems within MOA for various homeowners. Responsible for submittal and coordination with MOA Department of Health and Human Services (DHHS), inspection and approval of installation, and preparation and submittal of as-builts to MOA DHHS.

Pojoaque Valley School District, Wastewater System Improvements, Pojoaque, New Mexico

Provided engineering assistance for water and wastewater system study at two school campuses with a combined student population of approximately 1,700. Evaluated water supply production, storage, and distribution system and existing wastewater treatment and disposal systems for both campuses. Results were summarized in Preliminary Engineering Report (PER) that assessed the existing utility system, provided guidance for utility master planning associated with the existing campuses and future campus expansion, for use in obtaining funding for necessary capital improvements.

Public Service Company of New Mexico, Electrical Substation Site Grading and Drainage Plan, Albuquerque New Mexico

Design Engineer for grading and drainage plan for electrical substation constructed on 1/2-acre gravel pad and enclosed by concrete block wall. Pad was approximately five feet above existing grade, with 3H:1V sideslopes. Project also included the design of a gravel access road and site drainage structures. Responsible for production of Drainage Report and its submittal to City of Albuquerque in accordance with City of Albuquerque Development Process Manual, Section 22.2.

Role: Design Engineer

Residential Septic Evaluation and Design, Cedar Crest, New Mexico

Responsible for evaluation of existing on-site wastewater treatment system serving an private residence. Purchaser of house experienced immediate signs of system failure including effluent backing up, flooded drain field, and odor problems. Evaluated existing system and designed alternative system in support of lawsuit involving realtors and prior owners.

Samcon, Inc., Wastewater Treatment Plant Headworks Replacement, White Sands Missile Range (WSMR), New Mexico

Responsible for design of replacement and reconstruction of existing headworks (aerated grit chamber and mechanical trash screens) at WSMR wastewater treatment plant. Design allowed for service to remain uninterrupted during construction of new headworks. Scope also included developing construction contract drawings, specifications, serving as contractor liaison under a design/build process, construction administration, and operator training.

Tanadgusix Native Corporation, St. Paul Harbor Expansion, St. Paul

Island, Alaska

Participated in design of \$15 million harbor expansion project over four-year period. Helped design site layout for fish processing plant and cold storage, dock staging area site expansion, harbor dredging, road expansion, and 1.5 million gallon fuel tank farm.

United States Air Force, Sewage Treatment Design, Alaska

Designed sewage treatment system for Air Force facility at Cape Lisburne, Alaska. System required innovative design features due to permafrost and extremely cold winter temperatures at site.

COUNCIL AGENDA ITEM
STAFF RECOMMENDATION

MEETING DATE: June 23rd, 2015

TO: Mayor / Council and Village Manager

FROM: Terry Cordova , Village Clerk

SUBJECT: Resolution 2015-13 for the 2015/2016 Holiday Schedule

Background/Facts : Council annually approves the holiday schedule for Village Employees . Attached is the proposed holiday schedule for the 2015-2016 fiscal year .

Alternatives: Not approve the Holiday Schedule as presented .

1) **Financial Impact and Review:**

Financial Impact: No

Budgeted Item: __yes __no

Funding Source:

Finance Department Comments and Review:

Finance Directors Signature

2) **Attached Documents:** Resolution 2015-13

3) **Staff's Recommended Motion:**

4) **Village Manager's Recommendation:**

Approval: ✓ **Disapproval:** _____ **other:** _____

Manager's Comments:

Signature: 

VILLAGE OF ANGEL FIRE, NEW MEXICO

RESOLUTION 2015-13

**A RESOLUTION ESTABLISHING THE FISCAL 2015-2016 HOLIDAY
SCHEDULE TO BE OBSERVED BY THE VILLAGE OF ANGEL FIRE.**

WHEREAS, The Village of Angel Fire wishes to amend the adopted holiday schedule for fiscal year 2015-2016 to read as follows:

Holiday	Date to be Observed
Independence Day	Friday, July 3, 2015
Labor Day	Monday, September 7, 2015
Veterans Day	Wednesday, November 11, 2015
Thanksgiving Day	Thursday, November 26, 2015
Day following Thanksgiving	Friday, November 27, 2015
Christmas Eve – ½ day	Thursday, December 24, 2015
Christmas Day	Friday, December 25, 2015
New Year's Eve – ½ day	Thursday, December 31, 2015
New Year's Day	Friday, January 1, 2016
Presidents Day	Monday, February 15, 2016
Good Friday	Friday, March 25, 2016
Memorial Day	Monday, May 30, 2016

THEREFORE, BE IT RESOLVED by the Governing Body of the Village of Angel Fire that the schedule above be adopted.

PASSED, APPROVED AND ADOPTED THIS 23 day of June, 2015

Barbara Cottam, Mayor

Terry Cordova, Village Clerk

COUNCIL AGENDA ITEM

STAFF RECOMMENDATION

MEETING DATE: 23 June 2015

TO: Mayor / Council and Village Manager

FROM: Burl Smith, Building Official

SUBJECT: VAR03-15 A 3 Foot Variance to a side yard setback

Background/Facts : This house was constructed in 1981, prior to the Village Incorporation and any annexation of this subdivision. The previous owner would not have had to request a variance as they purchased it in 1990 prior to it being annexed into the Village as well; the sale is finale as of this meeting. The house is a minimum of seven feet, but at no point ten feet, from the property line.

Alternatives:

- A. Approve the resolution as written
- B. Amend the resolution
- C. Reject the resolution

1) Financial Impact and Review:

Financial Impact:None

Budgeted Item: N/A **no:** N/A

Funding Source: N/A

Finance Department Comments and Review:

Finance Directors Signature

2) Attached Documents:

Resolution

Application

- 3) Staff's Recommended Motion:** Motion and Second to approve this resolution granting a 3 foot variance to a side yard setback.
-

4) Village Manager's Recommendation:

Approval:  **Disapproval:** _____ **other:** _____

Manager's Comments:

Signature: 

RESOLUTION NO. 2015-14

**A RESOLUTION GRANTING A SIDE YARD SETBACK VARIANCE
OF THREE FEET FOR AN EXISTING DWELLING
LOCATED AT 13 VAIL AVENUE**

WHEREAS the dwelling located at 13 Vail Avenue was constructed prior to the Village Incorporation and being annexed by the Village; and

WHEREAS the only setback the house was subject to would have been those established by the subdivision covenants; and

WHEREAS the house was constructed seven feet from the property line; and

WHEREAS the owner has submitted a variance request of three feet; and

WHEREAS the Planning & Zoning Commission has reviewed this request and sends a positive recommendation to Council with a condition that this variance applies only to the existing structure.

NOW THEREFORE BE IT RESOLVED by the Angel Fire Village Council that a 3 foot variance is granted with the condition that any future addition to the dwelling meet all required setbacks.

PASSED, APPROVED AND ADOPTED this 23rd day of June, 2015

Mayor Barbara Cottam

ATTEST:

Terry Cordova, Village Clerk

**Village of Angel Fire
Variance Application**

Owner Name: William H Conle - /
 Owner Street Address: 13 Vail Ave
 Owner Mailing Address: PO Box 14682 Albuq, NM 87191-4682
 Owner Phone: 505 400 4701

Zoning District: _____
 Subdivision: _____ Lot#: _____ Block: _____

Requested Variance Details:

<u>Variance Type</u>	<u>Ordinance Requirements</u>	<u>Application Request</u>
Lot Area		
Front Setback		
Rear Setback		
Side Setback	10	7
Floor Area		
Height		
Open Space		
Parking:		
Number of spaces:		
Size of spaces:		
Other:		

Reason for Variance Request: [On a separate sheet of paper, type or print the reason (s) for the variance request, and attach it to this application]

CRITERIA FOR VILLAGE COUNCIL DECISION, Section 9.3.5.C.

In considering a Variance application, the Council shall consider any recommendations of the Commission and the Director and determine whether:

1. An exceptional situation exists whereby the strict application of this zoning code would result in practical difficulties or undue hardship to the owner of such property; or
2. Such variance will result in a public benefit to the citizens of the community; and
3. The variance is consistent with the objectives and purposes of this zoning code and the applicable zoning districts of the village.

Fee: \$100.00

Information for Variance Request

The Village of Angel Fire incorporated in July 1986. The Village followed incorporation with its first Master Plan in 1987. This plan was a "visioning" plan, setting out very broad goals about the character of the Village. An update to the Master Plan in 1997 recognized the Village deficiencies regarding development regulations and established several goals to fill the regulatory gaps. Since the 97' update, the Village has filled most of those gaps.


Angel Fire House, 13 Vail Ave., was built by Stan Samuels, of Samuels Construction Co. in 1981, five years before the Village of Angel Fire incorporated. Stan Samuels still has his business in Angel Fire. In 1986 the Village of Angel Fire was incorporated, with a small area that did not include the subdivision where my house was located. I moved into the house in July 1989, and July 1, 1990 I purchased the house. At the time the house was not in the Village limits, but was in the Colfax County Boundaries. In 1991 the Village Annexed the subdivision where the house is located.


At the time the house was built, it conformed to the State Construction Industries laws and requirements of the State of New Mexico and was approved for occupancy.

I understand now the issue is about the location of the house as it relates to the required setbacks from the property line. The current Angel Fire Village Requirements set back on each side of the property line is 10 feet. The house is located far right on the lot as you look at the house from the road. According to the survey, the southwest corner(back right-side) of the house is approximately 9 feet from the property line. The southwest (front right side) of the house, entry staircase to upper deck) is approximately 7 feet from the property line and in the 8 foot utility easement. It appears The right side of the house is the problem with encroaching on the set back.

I have lived in this house since 1989 but due to health issues, I have moved to Albuquerque. The condition of the house and property has been accepted over the years, with no notice or requirements to fix or make changes. I currently have the house sold and without the variance the Buyer cannot get a clean Deed for the property. Any Buyer in the future would have the same problem. Therefore, I am asking the Village of Angel Fire to issue a variance for this issue that has existed since the house was first built, reference to the set back and needs to be cleaned up no matter if I sell now or later to another buyer and therefore asking that the Village to issue a Variance.

Thank you,


William H Conley


SHANNON CONLEY IDEHARA

BOUNDARY SURVEY PLAT FOR ROBERT MEYERS

LOT 9, BLOCK C, ANGEL FIRE VILLAGE UNIT TWO
A PLAT OF SAID SUBDIVISION HAVING BEEN FILED
IN THE OFFICE OF THE COLFAX COUNTY CLERK
IN PLAT BOOK 4, PAGE 22
AND ALSO SHOWN ON
ANGEL FIRE VILLAGE UNIT TWO INTERPRETATION OF INTENT
A PLAT OF SAID SUBDIVISION HAVING BEEN FILED
IN THE OFFICE OF THE COLFAX COUNTY CLERK
IN PLAT BOOK 7, PAGE 388

LYING AND BEING SITUATE WITHIN THE MAXWELL LAND GRANT
WITHIN THE VILLAGE OF ANGEL FIRE, COLFAX COUNTY, NEW MEXICO

SECRET

- OUTLINES USED TO SHAWNEE HEATHER CONVEY, C.E.C. INDEX 2008091070.
 1. ANGEL FIRE VILLAGE UNIT TWO INTERVIEWING BOOK 4 PAGE 32.
 2. PLAN OF ANGEL FIRE VILLAGE UNIT TWO, PLAT BOOK 7, PAGE 388.
 3. DECLARATION OF PLATTING AND DEDICATION, MISC. BOOK 63, PAGE 312.
 4. DECLARATION OF PLATTING AND DEDICATION, MISC. BOOK 61, PAGE 322.
 5. PROTECTIVE COVENANTS OF CONGRESSIONAL VILLAGE AND ESTATE, BOOK 65, PAGE 334.
 6. SUPPLEMENTAL DECLARATION OF RESTRICTIVE COVENANTS AND ESTATE, R.E.H., BOOK 65, PAGE 334.
 7. PLAN OF REDEVELOPMENT, R.E.H. BOOK 6, PAGE 6890.
 8. COUNTY OF REDEVELOPMENT, R.E.H. BOOK 103, PAGE 58.
 9. PLAN OF REDEVELOPMENT, R.E.H. BOOK 103, PAGE 58.

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SURVEYOR'S CERTIFICATE

[illegible]DATE APRIL 11, 2013

CARL A. NELSON, 1485 N. 14th
 AVE. OF SIGHT SURVEYING, INC.,
 PO BOX 1272
 ANGEL FIRE, NEW MEXICO 87710
 (505) 377-2060

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THE INFORMATION FOR CREDIT CARD

PLAT NO. 15032
L.O.S. SURVEYING, INC.